PI TAU SIGMA ANNUAL CHAPTER REPORT

2016-2017

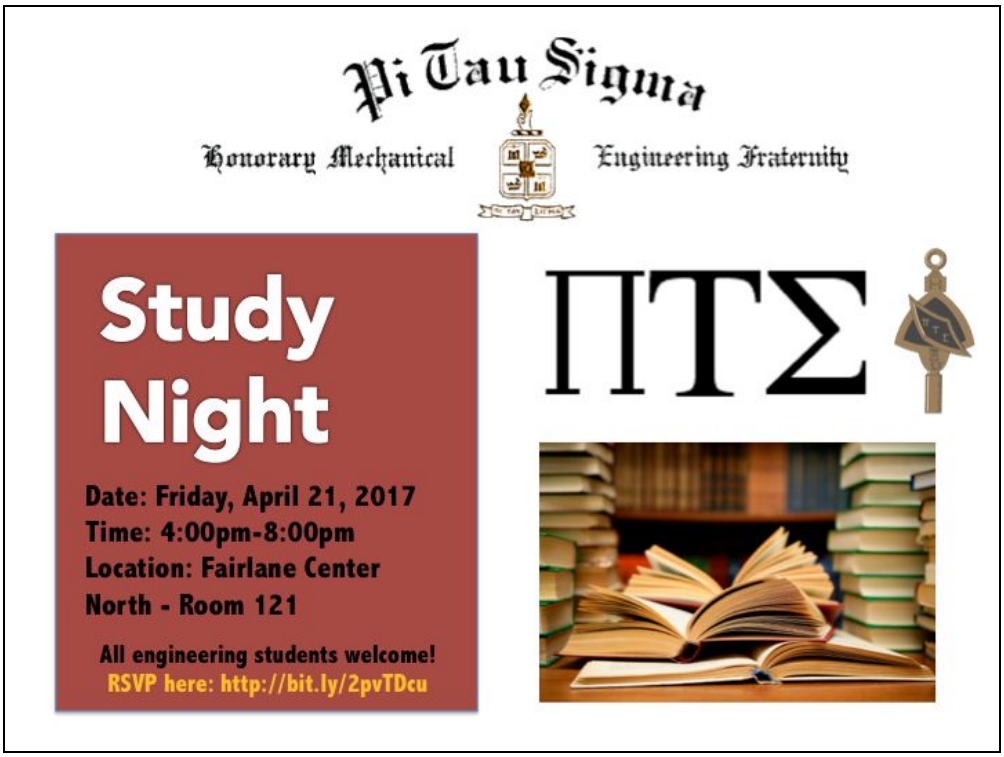
University of Michigan - Dearborn, Alpha Pi

A. Initiations

Initiation was held twice for the 2016-2017 academic year. The fall and spring initiation dates were January 13, 2017 and April 7, 2017 respectively. In the fall, eight (8) members were initiated; in the spring, eleven (11) members were initiated. The initiation procedure and selection requirements were the same for both initiations as outlined below.

Item	**Criteria**	**Dates**	
		Fall Initiation	**Spring Initiation**
Request list of eligible students from University Registrar's Office after deadline to apply for graduation	Juniors or seniors with a 3.25 GPA or higher and have Mechanical Engineering in major code 1 (primary major)* Juniors or seniors with a 3.25 GPA or higher and have Mechanical Engineering in major code 2 (secondary major)* * = Major codes are used for dual degree students	September 29, 2016	February 1, 2017
Compare list of eligible students with list of graduating seniors	Graduating seniors are not eligible for initiation and thereby are removed from the list of eligible students.	October 4, 2016	February 23, 2017
Review list of eligible students with chapter adviser	-	October 2016	March 2017
Send signed initiation letters	Send via USPS Mail from Department of Mechanical Engineering Office	November 21, 2016	March 7, 2017

Reserve a room location through the University Unions & Events	-	January 8, 2017	March 31, 2017
Send EventBrite invite to prospective initiates	Invite should reiterate a congratulatory message and review expectations of initiation ceremony (dues, date, time, location, attire, etc.)	January 11, 2017	March 31, 2017
Host Initiation Ceremony	Using ritual materials, follow the initiation according to procedure. Sign roll book and collect $35 dues.	January 13, 2017	April 7, 2017

B. Chapter Activities

Pi Tau Sigma Study Night was held on Friday, April 21, 2017 in order for students to prepare for final examinations. All engineering students (including non-members of PTS) were welcome to create an inclusive environment. Students were able to actively collaborate and group study with their peers.